



5. Time management: How well the student can manage their workload and effort so that tasks are completed to the required standard and on time.				
1. Requires constant reminding.	2. Requires prompting to meet work schedules.	3. Generally reliable and needs average supervision.	4. Can work independently.	5. Works independently. Can set goals and priorities, organises time to achieve objectives.
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
6. Attitude/Motivation to the job: The level of interest and motivation that the student shows.				
1. Seems uninterested. Often lazy.Lacks respect.	2. Works with variable commitment. At times needs to be pushed. Inconsistent effort.	3. Generally a steady worker who meets required standards for the job.	4. Does what is required well. Is prepared to make extra effort when asked.	5. Highly motivated. Keen. Consistently gives 100%.
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
7. Ability to follow instructions and use initiative: How the student follows instructions and shows initiative at work.				
1. Ignores or fails to understand instructions Does not pay attention.	2. Often needs instructions and directions to be repeated.	3. General follows instructions accurately, but needs supervision.	4. Works independently after initial instruction.	5. Inventive. Resourceful. Problem solver.
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
8. Ability to learn: The student's willingness and ability to pick up new skills.				
1. Does not like being trained in new skills. Has to be shown several times.	2. Often slow to pick up new knowledge and skills but gets there eventually.	3. Willing to be trained and learns at an acceptable rate.	4. Learns what is required quickly and easily.	5. Learns quickly. Seeks out new skills and knowledge.
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
9. Positive self-attitude: The extent to which the student is confidence and positive in their attitude and behaviour.				
1. Lacks confidence. Nervous. Gives up easily.	2. Could show more confidence and interest.	3. Mostly confident, self assured and goal orientated.	4. Always confident, achievement orientated and assured.	5. Very confident. Enthusiastic. Persistent. Energetic.
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
10. Quality of Work: The accuracy, care and quality standards that the student demonstrates at work.				
1. Makes a lot of mistakes. Inaccurate. Careless.	2. Inconsistent. Occasionally inaccurate and careless.	3. Work is acceptable and within requirements.	4. Work is usually of good quality.	5. Great attention paid to detail. Work of high quality. Takes pride in work.
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

Any other comments:

Please return completed form to school. Thank you for your cooperation